



# Developing, Supporting & Promoting the Arts

147 N. Rural Street Hartford, WI 53027 P: 262-670-0560 F: 262-670-0937 SchauerCenter.ORG

## ONLINE CLASS AGREEMENT | June 1, 2020 to May 31, 2021

One form per Family. Students under 18 years old : Form MUST be filled out and signed by a parent or guardian.

This agreement applies to family and student use of all third-party web-based platforms that the Schauer School of the Arts uses for online classes and family resources, including but not limited to : Zoom, Google Drive, Google Classroom, DropBox, and YouTube.

Families who participate in online classes through the Schauer Arts Center should be aware that the internet is not the same as a private classroom, and that connecting via online platforms has its own set of considerations. Because of this the Schauer Arts Center takes the following precautions when offering classes and resources via third-party web-based platforms :

**ACCESSING CLASSES :** Privacy settings for online sharing platforms are set to the maximum level allowed by our account. We share access information with only the families and staff members that it applies to. Access information is updated weekly. Violation of this agreement or of general protocols regarding privacy and respect, by a student or their related family member, will result in loss of access for the entire family.

**RECORDING CLASSES :** Online classes are recorded to use in the case of technical difficulties. Videos are shared with the class only in the event of technical difficulties using private methods of sharing. Class recordings are only available for sharing in the week following the class that it applies to.

**STUDENT PRIVACY :** Instructors will not use phrases that could easily or specifically identify our students during recording (last name, location, contact info, etc.). The use of generic screen names will be encouraged. Class content is never used for marketing or social media purposes unless families are first notified and agree, and any possible use will follow the guidelines established in our separate Waiver Form / Photo Release. Should the subject arise, instructors will encourage the practice of protecting one’s online privacy using age-appropriate conversations with students.

### In order to participate in online classes, families must agree to the following :

- Their child’s use of third-party web-based platforms is happening under parent/guardian supervision.
- It’s understood that there is no such thing as complete privacy when using third-party web-based platforms.
- Families will never share Schauer-provided accounts, passwords, or access information with anyone outside of their family.
- Families will never video, photograph, or screen shot classes and will never share, distribute, or publicly post class content.
- Minor children will NOT use specific personal information that could be used to easily identify them (family name, location, contact info, etc.).
- Their child’s use of the internet follows all applicable laws and practices related to responsible use of the internet by minor children.

Families who use third-party web-based platforms for Schauer Arts Center classes are required to follow the policies specific to each platform, and are encouraged to familiarize themselves with the Terms of Service and Privacy Policies related to each of these platforms.

### We also ask families to make the following considerations to help classes run smoothly :

- Set up a classroom area in your home that is free from distraction.
- All participating students must be registered - no unexpected friends or siblings please.
- Log into classes 10 minutes before class starts to provide time to resolve technical issues.
- Treat online classes with the same attention as regular classes : Be on time. Follow Dress Code. Maintain Focus.
- Students younger than 7 years old should be directly supervised and assisted (if needed) by a parent or caregiver.

## AGREEMENT & AUTHORIZATION

I have fully read and understand the information included in the Schauer Arts Center’s Online Class Agreement. I allow my child to use third-party web-based platforms to participate in Schauer Arts Center classes, and attest that they will do so under my supervision and following laws established by the Children’s Online Privacy Protection Act. I have no expectation of privacy when I participate via online learning platforms. The Undersigned agree(s) and covenant(s) and do(es) hereby release, waive, indemnify and hold harmless the Schauer Arts and Activities Center, Inc and all of its employees, agents, and appointed organizers, sponsors, and supervisors from and against any and all claims arising by reason of any damage, loss or injury either to person or property or both, resulting or in result, known or unknown, in connection with participation in the activity and/or other related activities incidental thereto.

Student(s) : \_\_\_\_\_ Parent : \_\_\_\_\_

Parent/Guardian Signature : \_\_\_\_\_ Date : \_\_\_\_\_

E-mail : \_\_\_\_\_ Primary Phone LAND / CELL : \_\_\_\_\_