

Developing, Supporting & Promoting the Arts



147 N. Rural Street Hartford, WI 53027 262-670-0560 FAX 262-670-0937 SchauerCenter.ORG

Base Rental Rates for Ruth A. Knoll Theater & Supporting Facilities for Public Events (excluding Rehearsal Hall usage) *Approved by Schauer Board of Trustees on March 27, 2012*

Fee Structure (effective July 1, 2013 through June 30, 2014)

	Free Event: Sun-Thurs	Free Event: Fri-Sat	Admission: Sun-Thurs	Admission: Fri-Sat
<i>Resident Group</i>	\$525	\$700	\$550 + fees	\$725 + fees
<i>Local School</i>	\$650	\$825	\$675 + fees	\$850 + fees
<i>Non-profit</i>	\$825	\$1,075	\$850 + fees plus 10% adj. Gross sales	\$1,100 + fees plus 10% adj. Gross sales
<i>Commercial/ For-Profit</i>	\$1,025	\$1,275	\$1,050 + fees plus 10% adj. Gross sales	\$1,300 + fees plus 10% adj. Gross sales

Above amounts inclusive of facility fee surcharge.

Please note:

- All fees are daily rates valid for one public event/performance and 6 hours of theater occupancy.
- Adj. Gross Sales means "after fees and sales tax."
- Rental rates for free events are inclusive of facility fee surcharge.
- All Events charging admission generally require a larger usher staff, so these events reflect a \$100 upcharge (except Resident groups).

Facility Fees

- All ticketed events are assessed a facility fee surcharge of \$1.00 per ticket (regardless of ticket price or seating type).

Processing (Ticketing Services) Fees

Ticketing services are available to facility renters for a per ticket processing fee which is assessed to event patrons at the point of sale.

Processing Fees:

\$1.00 per ticket for sale of reserved seats (required to use Schauer Center ticketing services)

\$0.50 per ticket for sale of general admission seats (required to use Schauer Center ticketing services)

1. All ticket sale orders transacted by credit card are subject to an additional **4% processing fee** due to charges imposed by the processing company. This 4% fee cannot be a surcharge on the advertised ticket price and must be absorbed by the Renter's organization. NO organization (including Resident & School groups) is exempt from these fees which will be billed or deducted from the Renter's final settlement.
2. Both facility fees and processing fees are inclusive of WI Sales Tax.
3. All public events taking place on Schauer Center premises must be ticketed and must use Schauer Center ticketing services. The Schauer Center strongly recommends reserved seating for all events.
4. Resident groups hosting free public events are assessed no ticket services processing fees.
5. Resident groups charging admission pay \$100 ticketing services fee in lieu of the normal method of collecting per ticket.
6. All renters are charged an additional \$1.00 per ticket administrative fee for tickets purchased with a Schauer Center gift certificate.

NOTE: The above rates and fees are subject to change without notice.